



## NPS Residency Verification

### OFFICE HOURS

All site offices will be open daily beginning July 20. Please contact the site directly for specific times. Offices will be closed on Fridays.

### RESIDENCY VERIFICATION-ALL STUDENTS-NEW AND RETURNING

#### ELECTRONIC SUBMISSION-Click [here](#)

Please use the link to complete the google form. We are asking you to include ALL the names of any students who reside in your home, current contact information and to upload two proofs of residency. There are two upload links and each link will allow only one document to be uploaded. Uploads can be photo images or PDF files. If documents are submitted and are not approved, you will receive an email asking you to please re-submit.

#### ALL returning and NEW students must provide TWO (2) documents from the following list:

- Current Electric Bill
- Current Gas Bill
- Current Water Bill
- Current Trash Bill
- Housing Rental Agreement (Must show names of children enrolling)
- Mortgage document will be allowed if transfer has been granted

**Current** is defined as the current month or the immediately preceding month

The following documents are NOT acceptable for proof of residency, including but not limited to:

- Driver's License
- Cut-off Notice
- Social Security cards/documents
- Access Cards

**Residency Affidavits**-If you do not currently own or rent your own home and currently reside with another NPS resident (temporarily with a friend or family member) you will be required to prove residency in person. **Both parties must be present to sign the documentation and provide proof of residency.**